# **EXHIBIT A**

To Permanent Rules of Order of the Board of County Commissioners of Shelby County, Tennessee

# SHELBY COUNTY BOARD OF COMMISSIONERS AGENDA ROUTE SHEET

Referred to Commission Committee (name)_	Community Services
For Commission Action	on (date) 06/92/08

DESCRIPTION OF ITEM: A RESOLUTION AMENDING THE FY 07/08 OPERATING BUDGET OF THE HEAD START PROGRAM IN THE AMOUNT OF \$192,024.00 TO ACCOUNT FOR THE LOAN

	UNTRUST BANK FOR THE PURCHASE OF REVEALED BY COMMISSION		
CHECK ALL THAT AP	PPLY BELOW:		
This Action doe	es NOT require expenditure of funds.		
x_ This Item requi	res/approves expenditure of funds as follows (co	omplete all that ap	oply):
County General Funds:	\$; County CIP Funds- \$		
State Grant Funds: \$	; State Gas Tax Funds: \$		
Federal Grant Funds: \$ Other funds (Specify so			
Other pass-thru funds (	Specify source and amount): \$	8	
Originating Departme APPROVAL:	nt: Head Start		
Dept. Head:	John D. Lovelace 922-0712 (Type your name & phone #.)	(Initials)	5-22-08 (Date)
Elected Official:	(Type your name & phone #.)	(Initials)	(Date)
Division Director:	Type your name & phone #.)	(Initials)	\ <u>05/22/8</u> 6 (Date)
CIP – A&F Director:	(Type your name & phone #.)	(Initials)	\ (Date)
Finance Dept.	(Typé your name & phone #.))	(Initials)	(Date) (Date)
County Attorney:	(Type your name & phone #.)	(Initials)	(Date)
CAO/Mayor:	James F. Huntzicker 545-4514  (Type your name & phone #.)	(Initials)	(Date)

#### SUMMARY

#### I. Description of Item

Shelby County Head Start is adjusting its total budget for fiscal year 2007-08 to allow for the recording of additional loan proceeds from Sun Trust Bank for the purchase of a Head Start facility located at 3435 Ridge Meadow Parkway. It is correcting the resolution approved before County Commission on December 17, 2007.

### II. Sources and Amount of Funding

### A. Amount Expended/Budget Line Item

103-480350-4256 \$192,024 103-480350-7011 \$192,024

1,190,000	
(836,138)	
353,862	
(757,857)	
596,019	
(161,838)	
192,024	

The original resolution indicated that renovation cost would be approximately \$400,000. Based upon this estimate, the Head Start budget was amended for only \$836,138. Head Start received a bid for renovation cost of \$596,019. Head Start's Operating Budget needs to be amended to record additional usage of the loan proceeds. Head Start secured a loan from SunTrust Bank in the amount of \$1,190,000; however, the budget was only amended by \$836,138. The final loan amount includes funds for renovations in the amount of \$757,857, which is currently being held by SunTrust Bank.

#### B. All Costs (Direct/Indirect)

100% grant reimbursement. Loan proceeds will be paid by Head Start Grant Funds.

C. Additional or Subsequent Obligations or Expenses of Shelby County  $N/\mathsf{A}$ 

# III. Contract Items

This resolution does not approve any contracts.

### IV. Additional Information Relevant to Approval of this Item

Resolution #23 on the December 17, 2007 Agenda approved a Promissory Note between SunTrust bank and Shelby County Government in the amount of \$1,190,000. The repayment terms are five years. The budget amendment accompanying resolution #23 only amended the budget by \$836,138. The budget adjustment accompanying this resolution will amend the loan proceeds account to \$1,028,162. Shelby County Head Start has entered into a contract to renovate the facility purchased. The renovation costs are \$192,024 more than anticipated. The \$192,024 adjustment is necessary to properly account for the loan proceeds and the building and renovations.

Administration recommends approval of the resolution.

ITEM #	PREPARED BY: Mattie Harris		
COMMISSIONER	APPROVED BY:		
HEAD START PROGRAM IN THE FOR THE LOAN PROCEEDS FR	HE FY 07/08 OPERATING BUDGET OF THE HE AMOUNT OF \$192,024.00 TO ACCOUNT ROM SUNTRUST BANK FOR THE PURCHASI D AT 3435 RIDGE MEADOW PARKWAY. HER GEORGE FLINN.		
2007 authorizing the purchase of 2.6	ission adopted Resolution No. 23 on December 17, 4 acres of real property located at 3435 Ridge gement, LLC for the operation of a Head Start		
	mend the Head Start Operating Budget to provide fo y to record the additional loan proceeds and costs of ad		
WHEREAS, It is necessary to an per Exhibit A; and	nend the Head Start Program's operating budget as		
COMMISSIONERS OF SHELBY budget of the Head Start Program is	ESOLVED BY THE BOARD OF COUNTY COUNTY, TENNESSEE, That the operating amended as per Exhibit A, which is attached hereto and said funds are hereby appropriated.		
Administration and Finance are here	ED, That the County Mayor and the Director of by authorized to issue their warrants to the extent of n, and to take proper credit in their accounting		
	A C Wharton Jr., County Mayor		
	Date:		
	ATTEST:		
	Clerk of County Commission		
ADOPTED:			

### SHELBY COUNTY GOVERNMENT OPERATING BUDGET AMENDMENT FY2008

## 103-480340 Head Start Administration

Line Item 4401	<u>Description</u> Federal Grants	Current <u>Budget</u> (11,150,000)	Budget Admendment 0	Amended <u>Budget</u> (11,150,000)
	Net Adjustments		0	
103-480350 Op	erations			
Line		Current	Budget	Amended
Item	Description	Budget	Admendment	Budget
4256	Loan Proceeds	0	(192,024)	(192,024)
7011	Bldg and Improvements	574,410	192,024	766,434
	Net Adjustments		0	
	Total Net Adjustments		0	